

## Criteria for assessing CIL proposals for Rockland St Mary

### Background

Community Infrastructure Levy (CIL) funding must be used for the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of the area and help mitigate the impact of housing development.

Infrastructure falls broadly into 3 categories:

**Physical:** eg transport, highways, cycleway, sustainable energy supplies, signage, waste-management, water, flood alleviation

**Social:** eg health, social care, emergency services, art and culture, education, sports hall, community halls

**Green:** eg parks, woodlands, play areas, public open space, related climate change support

The following are examples of what CIL funds may be spent on: Bus shelters, litter bins, allotments, crime prevention, community centres, village halls, open space, benches, tree-planting, repairs of footpaths/bridleways, parking, recreation spaces, safer roads

It *cannot* be spent on projects that:

Only benefit 5 people or fewer or an individual household

Directly benefit an individual councillor

Relate solely to religious purpose or political activity

Have already been funded (retrospective).

Rockland Parish Council has received a number of proposals from its village residents. In order to be transparent and fair in the decisions it makes over which suggestions may be funded the council has devised a set of criteria which must be met. These are:

- Does the suggestion benefit people in the village ?
- Does it have the support of all councillors?
- If relevant, does it meet equalities criteria?
- Does it support the impact of growth/development of the village?
- Could it be funded from elsewhere or could it be match or part match funded from income?
- Will it be used within the 5-year time constraint?
- Has the proposal been properly costed and does it have a named person to oversee it?

### Terms of approval once criteria are met

For the release of funding to an external group (ie a project not being managed by the parish council) the following terms will be required by the council:

The completion of a project form which details the total cost, other sources of funding and deliverability.

The applicant must supply:

- Copy of accounts with application where applicable
- 3 quotations for work to be carried out

Invoices will be paid by the council to the contractor on receipt of legitimate invoices

Regular monthly updates to be provided to the council by the person(s) responsible for overseeing the project

2 named councillors will liaise with the project's leader to check on progress and completion.

**CIL Funded Project Application Form:**

Project Title:

Description of Project including how it will benefit the community

Name of Person(s) Overseeing the Project and contact details (phone number and email address essential)

Detailed breakdown of project costs including total cost:

Timetable of proposal and expected start and completion dates:

Please also answer the following questions and attach to this form.

- Is the project linked to other on-going or existing schemes? Please specify.
- What other funding sources have been explored/identified? (eg user groups, rental income, other income sources)
- Could the project be match-funded or part match funded? How?
- Are there any risks of which the parish Council should be aware? Are any approvals necessary?

Please print name then sign and date this application:

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